

Administrative Report
August 7, 2026 to August 20, 2026

Engineering Department

1. Department Projects:
 - a. Zoning Permits//Code Enforcement//Planning Commission/ BZA Meeting Schedule// //Organizing Maps & Plans//
2. Zoning Permits:
 - a. 638 N Cherry St- fence
 - b. 1401 James Dr- shed and fence
 - c. 2215 Eaglebrooke Cir- new home
3. Board of Zoning Appeals
 - a. Meeting scheduled August 20, 2026
4. Planning Commission
 - a. Working with a proposal for a conditional use in a business district scheduled 9/17/26
5. Code Enforcement
 - a. 5 grass notices
 - b. 1 junk/rubbish notices

*City is currently mowing 6 properties
6. Dumpster Permits
 - a. n/a
7. Sanitary Permits
 - a. 1
8. 2026 Construction Update
 - a. Administrative Building Brick Repair
 - i. Wellmann Brothers is scheduled to conduct additional water testing and continue brick repairs in April, weather permitting.
 - ii. Wellmann Brothers met us on site 3-5-26. We determined our main goal was to investigate water leaking and are conducting water dye testing within our own departments before we move to more brick repair.
 - iii. **Water Testing Scheduled for 8-21-26**
 - b. Public Works Site
 - i. The Street Department is scheduled to begin work on the detention basin and associated structures at the 711 Hierholzer Street site. Weather permitting, completion is anticipated by the end of March.
 - ii. The Street Department has finished the storm work and set the detention and outfall structures. Weather permitting, they will continue excavating the detention basin area. D&M Fencing has also started the fencing project and anticipates completion by the 13th of the month.
 - iii. Public Works/Electric Site Fence Project is Complete. Public Works Continues to work on storm work and water detention basin.
 - iv. **Site Prep and detention basin is complete.**
 - c. Public Works Salt Storage
 - i. Planning and estimating are underway to determine the appropriate size and optimal location.

- ii. Board of Control has been approved on the Sourcewell Pricing for salt storage through Celina Tent. Requisition for P.O. has been put in.
- iii. We are currently waiting for the plans to be finalized before a construction timeline can be provided.
- iv. Plans have been finalized and approved. The site pad has been prepared, and the concrete piers will be augured during the week of 8-10-26 in preparation for the rebar cages. Tent installation is scheduled for the week of 8-17-26, followed by the pouring of the interior concrete walls during the week of 8-24-26.
- v. **Structure has been erected by Celina Tent; interior concrete walls are still on schedule for the week of 8-24-26 followed by our street department pouring the floor to complete this project.**

Fire Department

- 1. Total since August 6, 2026
 - a. Squad- 60
 - b. Fire- 11
 - c. Inspections- 5
 - d. Training Hours- 66.5
 - e. Primary squad runs for another branch- 0
 - i. Medic/EMT assists- 0
- 2. Totals for 2026
 - a. Squad- 1,229
 - b. Fire- 264
 - c. Inspections- 154
 - d. Training Hours- 590
 - e. Primary squad runs for another branch- 3
 - i. Medic/EMT assists- 4

Police Department

- 1. On August 16, 2026, Officers with the Celina Police Department assisted in the search for a 65-year-old man who had been reported missing to the Mercer County Sheriff's Office. The man was last seen near his residence at Hand Up Village, located a short distance north of the Celina City Dump.
During the search, Celina Police Officers located personal belongings believed to belong to the missing man. The items were discovered just outside the Celina Police Department's jurisdiction and were immediately reported to the Mercer County Sheriff's Office.

The Mercer County Sheriff's Office requested the assistance of a cadaver detection dog. During the subsequent search, the dog located the remains of the missing man in a heavily vegetated area.

Celina Police Officers had conducted multiple searches of the area during the days leading up to the discovery. Search efforts were significantly hampered by unusually

heavy and frequent rainfall, dense vegetation, and swamp-like conditions throughout portions of the area.

2. Total Police Dept. Incidents YTD: 11,897

Nature of Incident	Total Incidents	Nature of Incident	Total Incidents	Nature of Incident	Total Incidents
911 Hang Up	3	Injury Accident	2	Non-Injury Accident	14
Assist Another Agency	14	Alarm	3	Animal Complaint	4
Assault	2	Bank Detail	9	Bond Sign Charges	17
Business Checks	367	Civil	8	Court	3
CPO Violation	1	Debris in/on Roadway	3	Disorderly Conduct Issues	8
Domestic Violence	1	Domestic Dispute	2	Drugs	1
False Alarm	3	Fight	1	Fire	1
Follow Up	17	Found Property	8	Golf Cart Inspection	1
Menacing/Threats/Harassment	2	House Check	1	Impound Retrieval Notice	1
Investigate Liquor Permit	13	Juvenile Transport	1	Juvenile Abuse	2
Lost Property	1	Meeting	1	Mental Subject Call	1
Miscellaneous	6	Noise Complaint	1	Nuisance	1
Parking Enforcement	6	Public Information Request	22	Release from Impound	3
Return Property	6	Special Detail	5	Suicide Attempt	1
Suicide Threat	1	Suspicious Person	23	Suspicious Vehicle	11
Testing Alarms	3	Theft from Vehicle	1	Special Traffic Detail	2
Traffic Stop	98	Training	1	Training Range/Firearms	1
Trespassing Report	4	Unruly Juvenile	2	Utility Need	2
Vandalism	3	Vehicle Maintenance	6	Lock Out/Vehicle	8
Warrant/Paper Service	14	Warrant Service	1	Welfare Check	5
				TOTAL REPORTED:	753

Parks and Recreation

1. Soccer games started Thursday, August 20th
2. Football had all the weigh-ins and scrimmage @ Elida on Saturday, August 22nd with their regular season starting the following weekend August 29th & 30th

Parks Maintenance

1. Dump trash from parks
2. Clean restrooms
3. Paint soccer and football fields
4. Mow Parks
5. Water flowers downtown
6. Removed maintenance items for parks

Public Works

1. Work on equipment
2. Shop work
3. Sweep streets
4. Salt storage building foundations
5. Digging out detention pond at Public Works Building
6. Cleaning up park maintenance items

Sewer Collection

1. Locates for utilities
2. Completed tap location for residents with sewer issues (Locates)
3. Clean and camera storm and sanitary lines
4. Collect data for GIS
5. Replaced catch basin on Wayne Street

Customer Accounts/Meter Readers

1. Billed 2,382 customer billings
2. Shut off 21 customers
3. Sent out 220 delinquent billings
4. Sent out final/refunds
5. Meter readers continue to read routes/set electric radio reads

Water Treatment Plant

1. Water Distribution

- a. Fire Hydrant painting – 245 painted in 2026 so far
 - i. Painted (402 of 762) hydrants red
 - ii. Painted (125 of 141) private hydrant tops blue
- b. Located waterlines to ensure no other contractors hit and damage our infrastructure
- c. Completed work orders from Utilities Office
- d. Updated water GIS map
 - i. SR703 Project
 - ii. Celina High School
 - iii. Shinn Addition
- e. Wawa Gas Station
 - i. Property is cleared for demo and construction
 - ii. 2" & 1" service lines were installed with SR 703 waterline replacement project
- f. Assisted Water Plant & Parks Dept. with mowing
- g. Continued concrete work around water fittings in parks
- h. Continued Sidewalk project at WTP (GAC property)
- i. Sugar Street Waterline Project – 2027
 - i. Completed engineering meeting to start design
- j. Will be spraying weeds around Water Dept. properties again
- k. Replaced two old non-working fire hydrants
- l. Distr. Building
 - i. Engineering quote received, add to 2027 budget
- m. 2026 Waterline Projects
 - i. 703 Watermain Replacement
 1. Shinn Bros. - started June 8, 2026

- a. Pizza Hut to City limits installed
 - i. Services & side streets are being connected
 - b. County (City limits to Celina Street)
 - i. Continued boring of 12" mainline
 - ii. Weather is slowing the project some
 - n. Continued updating Lead service line replacement program
 - i. Completed & Submitted to OEPA
 - ii. Mapping & Spreadsheet info. update due to OEPA 2027

2. Water Plant

- a. Continued weekly sampling for Microcystin analysis:
 - i. Raw Lake Water 08/11/2026 – 38.8 ug/l
 - ii. Raw Lake Water 08/18/2026 – 25.0 ug/l
 - iii. All finished water samples were Non-Detect for Microcystin Toxin
 - iv. Continued lagoon effluent Microcystin monitoring (NPDES Permit)
 - v. Continued Microcystin for outside communities (Paulding, Van Wert, Delphos)
 - vi. Seasonal Microcystin testing of State monitored beaches – results on ODNR website
 - b. WTP Buildings, Grounds, & Operations:
 - i. Carbon Exchange for tank #3 scheduled for October 6, 2026
 - ii. Carbon Exchange for tank #5 scheduled for October 27, 2026
 - iii. Sand Filter #1
 - 1. Completed a temporary underdrain repair
 - 2. Rebuild once #2 filter is completed and online
 - iv. Sand Filter #2
 - 1. Gravel on order, 6-8 weeks out
 - 2. Sand received
 - 3. Continuing old sand cleanout with vac trailer
 - v. GAC Facility
 - 1. GAC Tank Addition (4) Project
 - a. Engineering to be added to 2027 budget
 - vi. Lime feed system
 - a. Pump #3 replacement on order – (2 weeks)
 - vii. Weekly, monthly and annual maintenance items completed
 - viii. Annual Consumer Confidence Report (CCR)
 - 1. Update for 2025, completed and available on the city website
- ## 3. Water Dept. Training
- i. AWWA District meeting – October 2026?
 - ii. Monthly Water Dept. staff meeting completed
 - 1. August 5th completed water tower training @ meeting

- iii. Technology Committee Meetings
 - 1. Next meeting scheduled for November 17th, 2026 (Dublin Rd. WTP)
- 4. Bryson Pool Operations
 - i. Pool season 2026
 - 1. Big Pool
 - a. Full operation
 - b. Slide flow meter in operation
 - c. Slide pump motor controller wiring replaced
 - i. Motor control panel replacement on order
 - 2. Splash Pad
 - a. Full operation

Wastewater

- 1. Painted water hydrants
- 2. Sprayed weeds
- 3. Cleaned 4-H level probe (running on backup/Safe-TL controls)
- 4. Hosed 4-H and Myers Rd LS wet wells to cut grease
- 5. Mowed
- 6. Reviewed construction drawings and made notes for meeting with Jones & Henry, emailed Hunter to confirm design of Secondary Splitter Box regarding future clarifiers
- 7. Removed plug from influent sample pump and reprimed
- 8. Completed July monthly operating reports
- 9. Completed July eDMR and Minimum Staffing reports and submitted to OEPA
- 10. Measured for Walmart LS wet well hatch repair; installed fabricated patch panel for hatch
- 11. Completed solids analysis on AD#2 and transferred to sludge mixing tank
- 12. Nick Schmitmeyer signed revised (added parcel) Grant of Limited Access and Release Agreement and P&C Schmitmeyer Farms, LLC Biosolids Application Agreement
- 13. WWTP bypass event; reported to OEPA
- 14. Control issues with screw pumps (both Auto pumps off @ 17 MGD) and aerators (come on for ~10 minutes then turn off during bypass event @ 19 MGD); determined effluent transducer was submerged @ 18.5 MGD flow
- 15. Control issues with bypass pumps (working off backup Safe-TL controller), reprogrammed controller as needed), also cleaned probe
- 16. Investigated SCADA communication issues (false bypass pump ON/OFF graphics), checked Modbus points but no compatible stations; contacted Rovisys to schedule visit to fix
- 17. Exported Kessler LS MultiSmart controller Modbus points to new flash drive
- 18. Met with Brian May to discuss Walmart lift station pumping for new development
- 19. Communicated with Jones & Henry regarding garage design and specs
- 20. Measured and purchased materials; worked on installing new conduit and pulling new wire for Influent level alarm floats

Electric Distribution

1. Set 12 poles
2. Service Replacement
 - a. Upgrade Overhead 4
3. Street Lights
 - a. Repairs 2
 - b. Replaced 3
4. Underground Locates (OUPS) 69
5. Traffic Signals
 - a. Repair traffic light at Main and Logan
 - b. Install new traffic light at Wayne and Fountain
6. Trouble Calls
 - a. 8/9/2026- Blown arrester- Dibble Road
 - b. 8/9/2026- Service drop ripped from house (wind)- Garman Ave.
 - c. 8/10/2026- Fire on secondary lines- Loaded Barrel
 - d. 8/13/2026- Service drop ripped down- Fairgrounds
 - e. 8/14/2026- Riser wire broke at cutout- Wilson Road
 - f. 8/15/2026- Accident, pole hit- Howick Road
 - g. 8/15/2026- Bad transformer- Little Caesar's
 - h. 8/17/2026- Bad underground wire- 1304 Touvelle
7. Large Projects
 - a. Replace poles- Frahm Pike
 - b. Traffic Light- Wayne and Fountain
8. EV Charging Stations
 - a. Number of Sessions 29
 - b. Total Length of Sessions 88 hours 24 minutes